



401 South Main Street
Anderson, SC 29624
231-2200

Encroachment Permit Application

Applicant's Name: _____

Applicant's Business Name and Location: _____

Applicant's Business Phone Number: _____

Name, Address, Phone Number of Business Owner (if different from applicant):

Name, Address, Email Address and Phone Number of Contact Person _____

Specific Description of Requested Encroachment/s: _____

Other Required Documentation (must be attached to application)

:

- Certificate of insurance naming the City of Anderson an additional insured
- Copy of scaled diagram showing the location of proposed encroachments, the lay-out, and dimensions of the existing public area and adjacent private property
- Copies of other required licenses used in the conduct of applicant's business
- Photographs, drawings, or manufacturer's brochures describing the appearance of proposed encroachments

Hold Harmless Agreement:

_____, its officers, employees and members shall, through the signing of this Agreement by an authorized party or agent, indemnify, hold harmless and defend the City of Anderson and its agents and employees from all suits and actions, including reasonable attorneys' fees and all costs of litigation and judgment of every name and description against the City as a result of loss, damage or injury to person or property by reason of any action or omission by _____, its agents or employees, for the encroachment as described below:

I Hereby Certify That The Information Given Herein Is Correct And True:

_____ Applicant's Signature _____ Date

City Validation: All required documentation provided _____ **Yes** _____ **No**

Encroachment Permit _____ **Approved** _____ **Denied**

Any Special Conditions Will Be Listed on Permit: _____

Validated by: _____ **Date:** _____